

# Expectations & Guidelines For Device Use in the Classroom - 2017

## Rationale for Expectations & Guidelines:

The St. Patrick's College, Silverstream Vision for Teaching and Learning states that the "learning environment will be enabled by technology", and that we work to develop "successful global citizens".

In line with this vision teachers and students are encouraged to use technology to assist with and enhance their teaching and learning. Students and teachers need to work together to create a learning environment which is safe for everyone and supports academic achievement and success. To this end the following expectations and guidelines are provided:

### Years 9 - 11

- The main device for learning in the classroom is a Chromebook or suitable laptop. All students at this level are expected to have such a device for learning.
- ***Cell phones are not an adequate device for learning and should not be used in class unless the teacher has given direct permission for an individual to use their cellphone during class.***
- Teachers and students will negotiate which sites/platforms will be acceptable for learning in their classes.
- All students are expected to have a charged device (Chromebook or laptop) for their learning in all classes, every day.
- Cell phones should be turned off/on silent and not be on students' desks/tables during the lesson.
- No photos or videoing of staff or other students is allowed, unless the students involved and the teacher has given permission as part of the learning.
- Together teachers and students will establish guidelines and expectations for the use of devices (including headphones/earbuds) in their class.
- If students choose not to follow the class guidelines and expectations then the following may apply:

### Mis-use of cellphone:

If a student is found using their cell phone without teacher permission they will be asked to put it away and have a *chat* at some stage during the lesson or at the end, whichever is appropriate for the teacher.

The teacher may choose to inform the student's parent/s, and may cc the tutor teacher. A Pastoral note may be added on Kamar.

### **Repeated mis-use of cell phone:**

If a student is found repeatedly using their cell phone without teacher permission the cell phone may be confiscated by the teacher.

The teacher at their discretion can either return the cell phone at the end of the period or at the end of the day.

A *catch up* at the discretion of the teacher is set up for the student to return and speak to the teacher.

The *catch up* should occur before the teacher teaches that student again.

The subject teacher may choose to inform the student's parent/s, and may cc the tutor teacher.

A Pastoral note may be added on Kamar.

### **Persistent and on-going mis-use of cellphone:**

If a student persistently continues to use their cell phone in class without teacher permission, and such mis-use has become a barrier to learning, the teacher may ask the Year Level Dean or a member of SLT for assistance, which may lead to the Dean or SLT member confiscating the phone.

The Dean or member of the SLT will return the cell phone to the student at some point during that same school day.

A conversation between the student, teacher and Dean/SLT member should occur before the teacher teaches that student again. This should result in a plan to assist the student to better manage their cell phone use in the future.

The Dean/SLT member will inform the student's parent/s, cc subject teacher and tutor teacher.

A pastoral note will be added on Kamar.

### **Year 12 – 13**

- The best device for learning in the classroom is a Chromebook or suitable laptop.
- Year 12 & 13 students are welcome to bring a Chromebook or suitable laptop to support their learning.
- ***Cell phones should be turned off/on silent and not be on students' desks/tables during the lesson, unless a teacher has given direct permission for an individual to use their cellphone during class.***
- No photos or videoing is allowed, unless the students involved and the teacher has given permission as part of the learning.
- Together teachers and students will establish guidelines and expectations for the use of devices (including headphones/earbuds) in their class.
- If students choose not to follow the class guidelines and expectations then the following may apply:

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The *catch up* should occur before the teacher teaches that student again.

The subject teacher may choose to inform the student's parent/s, and may cc the tutor teacher.

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A conversation between the student, teacher and Dean/SLT member should occur before the teacher teaches that student again. This should result in a plan to assist the student to better manage their cell phone use in the future.

The Dean/SLT member will inform the student's parent/s, cc subject teacher and tutor teacher.

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